

To: Executive Board
From: Chris Eskridge
Date: March 30, 2004
Re: Executive Director Report

1. Financial Status - We have been engaged in a number of financially related activities in the past few months:
 - A. We have engaged in the normal flow of business; invoicing, collecting, paying our bills, maintaining the books, etc. I can report to the Board that these fiscal functions are being carried out smoothly and with dispatch.
 - B. Please be advised that we are in a very solid and healthy position. The following financial reports are attached:
 1. **Balance Sheet 2003:** Our total assets were just in excess of \$1.1 million, and we had \$819,000 in equity. We remain in an overall solid economic position. We are still recovering in the market, and while the Acost value of our investments at the end of the year was \$990,000, the Amarket value as of March 20, 2004 was \$980,000. A year ago, our Amarket value was \$822,725, so we have seen a substantial improvement.
 2. **Profit and Loss Statement 2003:** We realized a net profit of roughly \$14,000 for the year.
 - C. The following financial information has been given to the Division Chairs:
 1. Corrections and Sentencing Division: funds as of 3/15/04 - \$6,703; membership at 2003 year end - 295; current membership - 189.
 2. Critical Division: funds as of 3/15/04 - \$5,844; membership at 2003 year end - 320; current membership - 182.
 3. International Division: funds as of 3/15/04 - \$3,049; membership at 2003 year end - 419; current membership - 262.
 4. People of Color and Crime: funds as of 3/15/04 - \$1,601 in the red; membership at 2003 year end - 185; current membership 96.
 5. Women and Crime: funds as of 3/15/04 - \$5,185; membership at 2003 year end - 389; current membership 198.
 - D. Financial Report On The Denver Meeting - We had a very successful

meeting in Denver from a financial standpoint. We showed a profit of \$58,000 (see attached). Kudos are again in order for John Laub, Denise Gottfredson and Sally Simpson.

2. Policies and Procedures Manual - I have updated the Policies and Procedures manual. A copy is on line. Sarah and I both maintain a hard copy.
3. Web Page - We have worked closely as a team to keep our web page up to date. This has been a major activity and will continue to absorb a growing proportion of organization resources. Our site is listed prominently when any *Criminology* search is done using the various search engines. The site has become a major source of information for students and professionals in our field.

One major function has been to keep *Criminology*, and *Criminology & Public Policy* abstracts up to date. We also make regular adjustments to the Area of Expertise page, the Membership Directory, the Calls for Papers, and the Conferences and Workshops pages. Information regarding the upcoming Nashville meetings will appear on the web as of May 1.

4. Insurance - We have reviewed our general liability policy and are now carrying a \$2 million policy. I have a copy of our complete coverage breakdown if anyone cares to review this document. We are now being required by most hotels and both the Nashville and Los Angeles Convention Centers to a \$1 million general liability policy.
5. Meeting Site Visits - Along with the meeting management teams, by the time of our Board Meeting I will have visited both Nashville and Toronto and have began to help organize those two meetings. Things are in order, contracts have been adjusted to meet our changing needs, and we are moving in a positive direction.
6. On-Line Submission - A considerable amount of time, energy, and nail-biting has gone into the development of the on-line paper submission system. The details are not important at this point, but significant accolades are to be handed out to Bonnie Fisher and Melissa Moon for their literal tireless efforts in this area. This turned out to be one of the classic, *you have no idea....* projects.
7. *Criminology* - Old business now, but we are back on schedule. The delayed volumes are out, on your respective desks, and hopefully by the time of the Board Meeting, all abstracted on the web. Many hands chipped in on this one, so to single out one person is a bit unfair to the others. But Natasha Frost does deserve special recognition for her efforts that truly went above and beyond.
8. *Criminology & Public Policy* - As you are obviously aware, our NIJ grant expires as of August 30. Todd and I have made some efforts to obtain external funding for CPP, and have a verbal commitment that we hope to be able to formalize and publicly announce at the Board Meeting. We will also be seeking an additional

year of partial funding from NIJ.

9. Publications Committee Issues - Henry and I have met with representatives from Kluwer, Sage, Blackwell, and the University of California Press to talk about possible publication relationships. Henry and I also spent some time visiting on this matter while at the ACJS meetings last month. There are some threads of similarity with these contracts, and some areas of difference. Henry will provide more details in his Publications Committee report. We wish to obtain your detailed feedback on this matter at the upcoming April Board Meeting. We will continue to review the matter, with a November 16 (Tuesday evening Board Meeting) target date for a decision.
10. Site Selection - We have signed contracts for 2010 (San Francisco Marriott), 2011 (Washington Hilton), and 2012 (Chicago Palmer House). We cleaned up the Los Angeles, Toronto, Philadelphia, and Atlanta contracts to fit our current meeting needs (a major undertaking I might add). This has, and will continue to be, quite a time consuming and challenging undertaking, and is a partnership effort between myself, and Doug Weiss at Conferon.
11. Equipment Update - We upgraded Sarah=s computer, moved her old computer to the workroom adjacent to her office, and Sarah took the old workroom computer home so that she could do work there when and if necessary.
12. International Contacts - I have been working extensively with individuals and organizational representatives from a variety of nations around the world. I have mailed out a large number of boxes of journals, texts, ASC brochures, newsletters, etc. to folks in the past few months.
13. Young Scholar Award - As you may be aware, Wadsworth has decided not to continue to support the Young Scholar Award. I was able to arrange with Pearson Prentice-Hall to now support this award.
14. Societies of Criminology Key Issues Conference - We are moving forward with this project and are receiving extraordinarily positive responses from our international colleagues. We ended up with 30 association partners. The meeting web site can be accessed at www.asc41.com/paris.front.html. Still hard to get a feel as to just how many folks are going to be attending. The last day to register is April 30, and we expect a flurry of registration activity as that date approaches. We estimate that we need 200 persons to attend to break even. I believe that we will hit that number, and perhaps even reach closer to 300. I will obviously let you know!
15. United Nations - We have been granted consultative status within the United Nation=s Economic and Social Council. Our representatives have been attending meetings in New York, and a number (including myself) will be

attending the major meetings of the year which will be held next month in Vienna. Reports of these meetings will appear in future issues of The Criminologist.

16. Trips to Columbus - I have not made any trips to Columbus this spring. I have been waiting on the Criminology and CPP overflow to build up a bit. I will travel to Columbus sometime this summer and/or early fall. In addition to the usual business and box moving activities, I will continue with the archiving efforts.
17. Recent Travel - I represented ASC at the ACJS meetings and the WSC meetings. We secured space in the exhibit areas at those two meetings. I did the usual ASC promotion - talked with folks about ASC, handed out brochures and meeting information, displayed copies of our journals, newsletter, and past programs, and generally sought to advance the awareness of ASC among those who were attending the WSC and ACJS meetings.
18. Future Travel - I plan on attending the Paris meetings of course, and will then go to Vienna to represent ASC at the United Nations Economic and Social Council meetings, as noted above. I will be in Spain in late May, where I will be working with representatives from the Spanish government as they bring criminal justice education to the state universities there. I will be traveling, largely at my expense, to Southeast Asia this summer and will be working with a variety of university and government officials in Thailand, Vietnam, Singapore and the Philippines. I will be attending the European Society of Criminology meetings in August, as well as working with officials in Slovenia. I will also be attending the Venezuelan Society of Criminology meetings in the fall.