REPORT OF THE FIRST MEETING

of the

NATIONAL ASSOCIATION OF COLLEGE POLICE TRAINING OFFICIALS

for the purpose of

FURTHERING COLLEGE POLICE TRAINING

and

STANDARDIZING POLICE TRAINING CURRICULA

Conducted under the direction of

AUGUST VOLLMER

Berkeley, California

December 30, 1941
PERSONNEL OF THE CONFERENCE

DIRECTOR OF THE CONFERENCE

AUGUST VOLLMER

Formerly, Chief of Police, Berkeley, California
Retired, Professor of Police Administration,
University of California
Criminologist

CONFERENCE LEADERS

Drexel, Robert L. - Chief Investigator, District Attorney's
Office, San Jose, California

Leonard, V. A. - Professor and Head, Department of Police
Science and Administration, Washington State College

Favone, Benjamin W. - Chairman, Peace Officers Training
Division, San Francisco Junior College

Schmidt, Willard E. - Director of Police Training, Sacramento,
Junior College

Wilson, C. W. - Professor of Police Administration and Director
of the Bureau of Criminology, University of California

Wiltberger, William A. - Director, Police School, San Jose
State College

Yee, Frank - Formerly, Director of National Police Academy,
China
Morning Session

The first meeting was called to order at 10:15 A.M.
December 30, 1941 at August Vollmer's home in Berkeley, California. Several names were suggested for the organization. The title National Association of College Police Training Officials was adopted.

It was suggested that the NACPTO be a separate division within a larger organization to be organized at a later date and to be named -- Academy of Police Science. This, however, was set aside for discussion at a later meeting.

Elections were conducted in order to provide for officers of the Association. The following were elected:

August Vollmer, President Emeritus
C. W. Wilson, President
L. W. Ravone, Secretary - Treasurer
Willard E. Schmidt, First Vice-President
V. A. Leonard, Second Vice-President
William A. Wiltberger, Third Vice-President
Frank Yee, International Vice-President

V. A. Leonard was appointed Chairman of the Committee on Constitution and By-laws and was to prepare the constitutional by-laws for the consideration of the Association in the near future.

The purposes of the Association were suggested as follows:

1. To associate officials engaged in professional police training at the college level;
2. To standardize the various police training curricula;
3. To standardize, in so far as possible, the subject matter of similar courses in the various schools;
4. To keep abreast of recent developments, and to foster research;
5. To disseminate information;
6. To elevate standards of police service; and
7. To stimulate the formation of police training curricula in colleges throughout the nation.

It was motioned and ordered that membership be restricted to all persons actively engaged as officials of college police training curricula.

William A. Wiltberger suggested a three-fold classification of the various curricula, and after a lengthy discussion the following classification was ordered:

<table>
<thead>
<tr>
<th>Degree of Curricula</th>
<th>Degree</th>
</tr>
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<tbody>
<tr>
<td>1. Junior College Curriculum</td>
<td>A.A. and/or A.S.</td>
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<tr>
<td>2. State College Curriculum</td>
<td>B.S.</td>
</tr>
<tr>
<td>3. University Curriculum</td>
<td>A.B.</td>
</tr>
<tr>
<td>and/or</td>
<td>B.S.</td>
</tr>
<tr>
<td></td>
<td>M.A.</td>
</tr>
<tr>
<td></td>
<td>M.S.</td>
</tr>
</tbody>
</table>
President Wilson appointed committees for the preparation of the various curricula as follows:

1. State College Curriculum -- William A. Wiltberger, Chairman  
   V. L. Leonard
2. Junior College Curriculum -- William E. Schmier, Chairman  
   Benjamin W. Pavone
3. University Curriculum -- O. W. Wilson, Chairman

The meeting recessed for lunch.

**Afternoon Session**

The meeting was called to order and discussion was started on the results of a questionnaire mailed out to members previous to the meeting. The questionnaire consisted of a breakdown of the subject matter of Police Training courses into 25 classifications. Each member was to indicate his allocation of an arbitrary 400 hours of instruction among the various sub-topics. This allocation of hours was to prepare the way for future course preparation and discussion. The results of this discussion are indicated on the next page.

The meeting recessed for dinner.

**Evening Session**

The meeting was called to order and the subject breakdown and allocation of hours was discussed further. Conclusion: That until a more positive subject breakdown and classification was completed, it would be difficult to determine the proper allocation of hours. President Wilson reminded the group that the breakdown was not final and merely was to serve as a yardstick for further discussion. The results were significant and useful as a comparative measure of different interpretations.

The next topic of discussion was the matter of course content. It was suggested by August Vollmer that the outline of standard texts be used.
<table>
<thead>
<tr>
<th>SUB-TOPIC</th>
<th>NUMBER OF HOURS</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Organization</strong></td>
<td>16</td>
</tr>
<tr>
<td><strong>Planning</strong></td>
<td>20</td>
</tr>
<tr>
<td><strong>Equipment</strong></td>
<td>19</td>
</tr>
<tr>
<td><strong>Personnel</strong></td>
<td>21</td>
</tr>
<tr>
<td><strong>Supervision</strong></td>
<td>11</td>
</tr>
<tr>
<td><strong>Public Relations</strong></td>
<td>11</td>
</tr>
<tr>
<td><strong>Communications</strong></td>
<td>16</td>
</tr>
<tr>
<td><strong>Records</strong></td>
<td>21</td>
</tr>
<tr>
<td><strong>Identification</strong></td>
<td>16</td>
</tr>
<tr>
<td><strong>Scientific Crime Detection</strong></td>
<td>11</td>
</tr>
<tr>
<td><strong>Criminal Investigation</strong></td>
<td>16</td>
</tr>
<tr>
<td><strong>Vice</strong></td>
<td>13</td>
</tr>
<tr>
<td><strong>Patrol</strong></td>
<td>21</td>
</tr>
<tr>
<td><strong>Traffic</strong></td>
<td>21</td>
</tr>
<tr>
<td><strong>Juvenile Crime Control</strong></td>
<td>21</td>
</tr>
<tr>
<td><strong>Criminal Law</strong></td>
<td>13</td>
</tr>
<tr>
<td><strong>Crime Scene Searches</strong></td>
<td>19</td>
</tr>
<tr>
<td><strong>Other</strong></td>
<td>16</td>
</tr>
<tr>
<td><strong>Photography</strong></td>
<td>13</td>
</tr>
<tr>
<td><strong>Police Laboratory</strong></td>
<td>16</td>
</tr>
<tr>
<td><strong>First Aid</strong></td>
<td>15</td>
</tr>
<tr>
<td><strong>Water Safety</strong></td>
<td>9</td>
</tr>
<tr>
<td><strong>Self-defense</strong></td>
<td>15</td>
</tr>
<tr>
<td><strong>Gunnery</strong></td>
<td>15</td>
</tr>
<tr>
<td><strong>Other field of laboratory</strong></td>
<td>15</td>
</tr>
<tr>
<td><strong>Total hours</strong></td>
<td>400</td>
</tr>
</tbody>
</table>
Results:

Topic:

I Communications -- "Police Communication Systems", V. A. Leonard


III Personal Identification -- "Personal Identification", Wentworth and Wilder

IV Criminal Investigation and Scientific Crime Detection -- "Modern Criminal Investigation", Sodermann and O'Connell

V Vice -- "Toward Liquor Control", Raymond B. Fosdick
Narcotics -- "Manual on Narcotics", Farrell "Drug Addicts are Human Beings", Henry S. Williams
Prostitution -- "Prostitution in Europe", Abraham Flexner
Gambling -- No text available


Education -- "Safety Education", National Safety Council
Enforcement -- "Accident Investigation Manual", IACP

VIII Juvenile Crime Control -- "Preventing Crime", Sheldon and Eleanor Glueck


XI Photography -- "Photography in Law Enforcement", Eastman

XII Self Defense -- "La Savate"
   "Wrestling Fundamentals", H. A. Stone
   "Judo", Kuwashima and Welch

XIII Introduction
   a) Purpose of Police
      "Police Administration", Fuld
      "American Police Systems", Fosdick
   b) Problems
      "Police and Modern Society", Vollmer
      "Uniform Crime Reports", FBI
      "Judicial Criminal Statistics", U. S. Department of Commerce, Bureau of Census
      "Prisons and Reformatories", U. S. Department of Commerce, Bureau of Census
      "Annual Reports", Berkeley Police Dep't.
      "Annual Reports", New York Police Dep't.
      "Annual Reports", Honolulu, Los Angeles, etc.
      "Yearbook of Michigan State Police"
      Oscar G. Olander, Commissioner East Lansing, Michigan
      "Syndicated Crime", Herbert Wilson
      "Autobiography of Lincoln Steffens"
      "Politics and Criminal Prosecution", Raymond Moley
      "Policemen and the Public", Woods Wickersham Reports
      "Our Criminal Courts", Raymond Moley
      "Designs in Scarlet", Courtney Riley Cooper
   c) History
      "History of English Police", Lee
      "American Police Systems", Fosdick
      "European Police Systems", Fosdick
   d) Miscellaneous
      "Crime Control by the National Government", Millsapugh
      "Rural Crime Control", Bruce Smith
      "Scotland Yard", Moiland
      "Municipal Police Administration in Texas", Cooper
XIV Organization -- "Papers on the Science of Administration", Luther Gulick
"Municipal police Administration", Institute for Training in Municipal Administration
"Annual Reports of Police Departments", Police Re-organization Plans, Pasadena, San Antonio

XV Planning -- "Military Intelligence", Sweeney
"Basic Infantry Manual", R.O.T.C.
"Municipal Police Training", Chapter in ITMA (Institute for Training in Municipal Administration"

XVI Police Administration -- Chapter in ITMA
"Chicago Police Problems", Citizens Committee
"Police Administration in Boston", Leonard V. Harrison
"History of Secret Service", Rowan
"Springfield Police Survey", Bruce Smith, Institute for Public Administration
"Municipal Administration", Pfiffner
"Baltimore Police Survey", Bruce Smith
Institute for Public Administration, N. Y.
Chapter on Meeting Intermittent Needs, IN O. W. Wilson's Records Manual

XVII Equipment -- Chapter in ITMA
Annual Reports, Police Departments

XVIII Personnel -- "Personnel Administration", Leonard White
Chapter on Personnel, ITMA
"Personnel Administration", ITMA

XIX Public Relations -- "Articles on Public Relations", Woolpert, Published by International City Managers Ass'n, 1313 East 60th Street, Chicago

XX Leadership and Supervision -- "Psychology of Leadership", Donald Laird

Motion was made by William A. Wiltberger that each member of the Association should notify the secretary of new books, contacts, mimeographed material, etc. that would be of interest to the group. (The secretary will be pleased to furnish additional information concerning the publisher, etc. of the above references).
Chief Vollmer suggested that O. W. Wilson and William A. Wiltberger prepare an outline on "Patrol" for the use of the Association.

Chief Vollmer called attention to the following two publications as excellent references:

"Cincinnati Police Beat Survey" -- Published by American Public Welfare Association
850 East 58th St., Dep't. of Public Safety, Cincinnati

"Definition of Police Beats" -- WPA Technical Series, Public Administration Circular No. 2, August 28, 1937, WPA, Division of Women's and Professional Projects, Washington, D.C.

V. A. Leonard requested that the next meeting be held at Pullman, Washington. The request was prompted by a very cordial welcome extended to the Association, by letter, by the President of Washington State College. Vollmer moved that the next meeting be held at Pullman, Washington in acceptance to the invitation. The motion was seconded and unanimously carried. The date was to be determined in the near future.

The meeting adjourned at 1:00 A.M., December 31, 1941.

B. W. Pavone
Secretary - Treasurer