

To: Executive Board
From: Chris Eskridge
Date: April 10, 2006
Re: Executive Director Report

1. Financial Status - We have been engaged in a number of financially related activities in the past few months:
 - A. We have engaged in the normal flow of business; invoicing, collecting, paying our bills, maintaining the books, etc. I can report to the Board that these fiscal functions are being carried out smoothly and with dispatch. The next audit is scheduled for January 2007, and will be an audit of calendar years 2005 and 2006.
 - B. Per the Board's instructions, John Wright and I sat down together this past February and spent several hours going over literally every line-item and each aspect of ASC finances.
 - C. Please be advised that we are in a very solid and healthy position. The following financial reports are attached:
 1. Balance Sheet 2005: Our total assets were just under \$1.2 million, and we had \$1.08 million in equity (see attached). We remain in a solid economic position.
2. Profit and Loss Statement 2005: We realized a profit of roughly \$66,000 for the year (see attached), which is of course great news. Please be aware that we will show a loss for the year 2006, probably something in the \$100,000 range. This is due to the increased costs for the LA meetings (buses in particular), and the additional personnel costs for the year (absorbing Sarah's salary/buyout and hiring replacement personnel). The anticipated loss is not a long-term concern, but nonetheless, one that I will watch very closely.
- D. The following financial information has been given to the Division Chairs:
 1. Corrections and Sentencing Division: funds as of 12/31/05 - \$8,190; current membership - 225.
 2. Critical Division: funds as of 12/31/05 - (\$7,713 in the red); current membership - 221 .
 3. International Division: funds as of 12/31/05 - \$9,229; current membership - 266.
 4. People of Color and Crime: funds as of 12/31/05 - \$1,264; current membership - 129.
 5. Women and Crime: funds as of 12/31/05 - \$7,795; current membership - 283.

- E. Financial Outcome of the Toronto Meeting - We had a very successful meeting in Toronto from a financial standpoint. We showed a profit of roughly \$85,000.
2. Policies and Procedures Manual - We have updated the Policies and Procedures manual. A copy is on line, and a hard copy is maintained in both the Columbus and Lincoln offices.
 3. Web Page - We have worked closely as a team to keep our web page up to date. This has been a major activity and continues to absorb a growing proportion of organizational resources. Our site is listed prominently when any [Criminology@](#) search is done using the various search engines. The site has become a major source of information for students and professionals in our field. We have also been working with a web designer who will be submitting some re-design proposals to the Board.
 4. Publications - Criminology and CPP are now accessible on-line, back to Volume 1(1). This has been a major project undertaken in partnership with Blackwell. I am glad to have this one done. It took a lot of time.
 5. Meeting Site Visits - By the time of our Board Meeting, we will have visited both Los Angeles and Atlanta, and have begun to help organize those two meetings. Things are in order, contracts have been adjusted to meet our changing needs, and we are moving in a positive direction. I would like to note that the Los Angeles Convention Center folk have been particularly difficult to deal with. It has not been a pleasant experience and has absorbed a significant amount of my time and effort. If other venues had been like this, I would have quite my ASC job long ago!
 6. Trips to Columbus - I have made several trips to Columbus this Winter/Spring. We have made massive changes in office operations and appearance. We have purchased new computers and have spent considerable time organizing computer files into a coherent structure, moved the membership data base into Excel, meet with bankers and auditors (our taxes are now up to date, with 2005 to be filed May 15), had face-to-face visits with our printers to reviewed and revise operational procedures, re-visited virtually every office protocol with the eye of streamlining, reviewed and re-revised protocols for the newsletter and annual meeting production, will be moving much of the web work we do in Lincoln back to Columbus in May, have cleaned out (a major project I might note) and professionalized the office appearance, met with OSU property management folk, have had the roof fixed, ceiling tiles repaired, office carpet cleaned, mold removed, blinds installed, painting is scheduled for next month, have connected to the Ohio State high speed internet/web system, have continued to chip away on the archive project..... Did I mention that we cleaned

out the office? Without casting aspersions on Sarah, she was somewhat of a pack-rat and there was a massive amount of material stacked all over the office; still have more to do.

ACTION ITEM - I would like to enter into a 5 year lease with Ohio State, and would ask the Board=s approval to do so. This is obviously a part of the bigger picture per the Future=s Committee report. My wish is that the office stay in Columbus. I ask that after the Future=s Committee report has been reviewed and discussed, if it is still appropriate, that we enter into a 5 year lease agreement with Ohio State.

7. Divisions and Committees - I have stayed in touch with Division and committee chairs, communicating with them regularly regarding a number of issues.
8. Sarah Hall - I have spent considerable time with Sarah over the last few months; at the hospital and in her home. We have talked at length about financial matters and have arrived at a mutually agreeable and Board approved retirement arrangement, as you may recall. Sarah and her sister came into the office a few weeks ago to clean out her desk. We assisted in this project. I also took some of the larger items to her home as well. She is in good spirits, but is still in a recovery mode. At this point, she is not planning on attending the Los Angeles meetings in November.
9. Personnel - We hired Nicole Coldiron last January. She is waiting to hear if the Board decides to retain the office in Columbus and then will make a decision regarding extending her contract with us. She is superb, and we are quite fortunate to have found her. As you may recall, you approved hiring another person. We have been waiting for the Board decision on office location before proceeding further with that hire. This new person=s primary duties will be to work/interface with All Academic, to prepare the printed version of the annual meeting program book, and to serve as the Web master. As per item #6 above, we will be moving much of the web posting activities that have been undertaken in Lincoln back to Columbus, and the two students employed in Lincoln will be released as of the end of this semester, with a possible transition of a week or two until the Columbus personnel get up to speed.
10. Stockholm Travel - As a point of information, I am traveling to Sweden in June for the Stockholm Award meetings. No ASC funds will be used for this trip, and I will not be making any presentations at the meetings. I am on the Steering Committee for this award as you all know, and will be attending these meetings in that capacity. I do plan on setting up a table and displaying our journals, newsletter, brochures, etc.
11. Fulbright Project - I have recently started to work with the Fulbright people in an

attempt to increase the awareness, the number of opportunities, and general level of activity of criminologists worldwide, in the Fulbright program. This will be a long-term effort that holds great promise for our field.