

To: ASC Board
From: Chris Eskridge
Date: October 15, 2010
Re: Executive Director Annual Report

This has again been a very busy six months since we last met. The bottom line is that we are still financially sound, and remain a vibrant, active professional society. There is much going on in many spheres in our organization.

1. Divisions

The ASC Divisions remain quite active. Fiscally, all are now carrying a positive account balance. The information below, showing membership and account balance information as of the end of September, was given to all the Division Chairs earlier this month.

- A. Corrections and Sentencing Division: account balance - \$17,870; current membership - 389.
- B. Critical Division: account balance - \$15,545; current membership - 545.
- C. Experimental Criminology Division: account balance - \$4,873; current membership - 158.
- D. International Division: account balance - \$18,972; current membership - 314.
- E. People of Color and Crime: account balance - \$6,532; current membership - 223.
- F. Women and Crime: account balance - \$43,714 (which includes funds in their *Feminist Criminology* account); current membership - 403.

2. Proposed 2011 Budget (below)

I estimate that we will be generating something in the range of \$868,000, and likewise spending roughly \$868,000 for the coming year. Investment income estimates rely on a fair amount of speculation at this point of course. I do think that we are going to have a big meeting in Washington, D.C. next year, and I will likely come back to you in the Spring with some revised figures on both sides of the ledger there.

3. Web Page

We continue to update and improve the web page of course. It is a daily effort and consumes a fair amount of our office resources.

4. Policy and Procedures Manual

We made all of the updates to the Policy and Procedures manual subsequent to the Spring Board Meeting and it posted on the web.

5. Personnel

We have an excellent staff in Columbus. I propose a 3 percent pay raise for all three of them. Sue Beelman, our bookkeeper, is currently paid \$45,141 per year for a contractual 32 hour work week (80% time). Her 2010 salary would be \$46,495. Susan Case, our full-time office manager, is currently paid \$51,680 per year. A 3 percent pay raise would increase her salary to \$53,230. Nicole Coldiron, our computer specialist,

webmaster and newsletter managing editor, is also working for us full time, and is currently paid \$48,139. A 3 percent increase would move her salary to \$49,583.

6. Columbus Office Update

I visited Columbus last month. While there I worked on meeting logistics of course, went over financial statements with Sue, moved boxes, donated a few extra copies of Criminology we had to the Simon Dinitz Memorial Library at Ohio State (he was a former editor of Criminology), and generally worked in/organized our storage area. Also spent some time in our archives and found over 100 documents that I have now scanned and will be posting on the ASC history page.

7. Incorporation Issues

We have been slow on this, but are now looking into the ramification of dis-incorporating ourselves in California and incorporating in Ohio. The offices have been housed at Ohio State for nearly 50 years now, so in that context it would make some prima facie sense. We are looking at it from a tax saving standpoint. In addition, California has quasi-draconian rules regarding lobbying activities, and given our new thrust in this area, it would be nice to get out from under these cumbersome (and expensive) regulations.

8. Early View and Supplemental Information

It took some effort on all parts, but we have now arranged for Criminology and CPP to participate in the Early View program. Articles will be posted to the Wiley Blackwell web page when the final versions of the manuscripts are sent to Wiley for publication. CPP articles will be posted in themed blocks, as they appear in the printed version. Authors will also now be able to post material that does not need to appear in the printed versions of their articles on-line.

9. Annual Meeting Preparations

- A. San Francisco (2010) - We visited San Francisco last spring in conjunction with the Spring Board Meeting. We worked out the final details regarding room usage, made audio-visual arrangements, meet with the drayage folks and went over the exhibit hall set-up and logistics, discussed freight/shipping logistics, etc, etc. The hotel is full, things are organized, the books are printed...we are in good shape and as of this writing, the San Francisco meetings appear as if they will be the largest we have ever had....HELP!!!
- B. Washington, D.C. (2011) – Steve and I had a very constructive site visit last Spring and made excellent progress. We have meet with drayage representatives, made preliminary space allocation plans, and reviewed our sleeping room block. All is in order at this point. Susan Case met with the Washington, D.C. program team a few weeks ago and began to help them through the All-Academic on-line system protocols. The proposed Washington, D.C. budget is attached below.
- C. Chicago (2012) - We will travel to Chicago in Feb/March to do a "first cut" for

this meeting. A bit concerned about some renovation projects underway at the Palmer House and how it will impact our breakout space, but will deal with that in a few months.

10. *Ice Cream Social*

I saved the best until last...you are all invited to participate in the Ice Cream Social which will take place from 3 - 4 pm on Thursday in the Exhibit Hall. It will be sponsored by Wiley Blackwell this year. All current Board members, please get ready to do some scooping!

**PROPOSED
2011 ASC BUDGET**

INCOME:

Advertising/Marketing	\$ 50,000
Annual Meeting	325,000
<i>Criminologist</i>	20,000
<i>Criminology/CPA</i>	105,000
Dues	235,000
Employment Exchange/Web	50,000
Executive Director	5,000
Investment Income	47,000
Minority Fellowship	10,000
Miscellaneous	1,000
Reprints	2,000
Royalties	<u>18,000</u>
TOTAL	\$868,000

EXPENSES:

Advertising/Marketing	\$ 2,000
Affiliations	8,000
Annual Meeting	285,000
Awards	3,000
Committees	33,000
<i>Criminologist</i>	40,000
<i>Criminology</i>	85,000
<i>Criminology & Public Policy</i>	55,000
Depreciation	1,000
Employment Exchange	5,000
Equipment Expense	12,000
Executive Board	10,000
Executive Director Office	28,000
International Initiatives	5,000
Minority Fellowship	27,000
Misc. Expenses	13,000
Next Year's Meeting	5,000
Office Expenses	54,000
Personnel	190,000
President Secretary Support	2,000
Professional Fees	2,000
Site Selection	1,000
Taxes	<u>12,000</u>
TOTAL	\$868,000

**PROPOSED
2011 WASHINGTON D.C. MEETING BUDGET**

Income:

Registration Income	315,000.00
Dance	3,000.00
Workshops	3,000.00
Room Rebates	4,000.00

Total Income: \$325,000.00

Expenses:

All Academic	20,000.00
Audio Visual	70,000.00
Drayage	17,000.00
Extra Help	12,000.00
Meals (Staff and Registration Help)	1,500.00
Postage	2,000.00
Printing	4,000.00
Programs	25,000.00
Receptions:	101,000.00
Opening	25,000.00
Presidential	35,000.00
Wine and Cheese	18,000.00
Brunch	14,000.00
Dances	9,000.00
Shipping	8,000.00
Site Visit Travel	1,000.00
Supplies	17,000.00
Travel	3,000.00
Workshops	4,000.00

Total Expenses: \$285,000.00