

To: ASC Executive Board
From: Chris Eskridge
Date: October 25, 2000
Re: Executive Director Report

This has been a most interesting year, made a bit more challenging by trying to conduct business from across the Pacific Ocean. Things still have not returned to normal, but some progress to that end is being made. My report for the last year appears below:

1. We have finalized and signed the 2006 Los Angeles contract.
2. We have considered a number of options for the 2007 meetings and are prepared to make a recommendation to the Board. With the assistance of Doug Weese and Conferon, we will begin our review of possible sites for 2008 this spring. The Site Selection Advisory Committee will meet during the San Francisco meetings, and a preliminary list of 2008 sites will be presented to the Board at the Saturday meeting. Our usual cycle puts us in the central region (ie., Chicago, St. Louis) for 2008.
3. The 2001 program team has been working together and has made a site visit to Atlanta, and has begun the process of organizing the 2001 meetings.
4. Larry Sherman, his 2002 Program Chair and I will do a site visit to Chicago (the location of our 2002 meeting) sometime this spring.
5. As you may recall, Charles Wellford agreed to write an updated history of ASC. He and his staff have begun this project. Several graduate students traveled to Columbus this fall and dug through our archives.
6. **ACTION ISSUE** - The Policy and Procedures Manual has been updated as per the decisions and recommendations made by the Board at the mid-year board meeting. The manual is up on the web and a hard copy is on file in the Columbus office and I will bring a hard copy to the Board Meeting. The major adjustment to the manual deals with the re-structured role of the Treasurer.
 - A. As outlined in the Constitution, the Treasurer is a member of the Executive Board, and a member of the Executive Committee. No change there.

- B. See section 4.3.4.1 of the revised Policies and Procedures Manual - AThe Treasurer serves as the Chief Financial Officer (CFO) for the Society. The Treasurer maintains a strategic perspective regarding Society monetary policy, and in conjunction with the Society administrative staff, is to report on the financial implications of Board initiatives. While the detailed operational and managerial duties with respect to the Society=s financial matters will be handled by the administrative office, the Treasurer maintains executive authority over this aspect of Society activity.@ This is new.
- C. See section 4.3.4.2 of the Policies and Procedures Manual - AThe President appoints the Treasurer, with Executive Board approval, for a term of three (3) years, and may reappoint the same person to this office.@ No change there.
- D. With this arrangement, there will be six entities in our financial affairs checks and balances "loop":
1. Administrator
 2. Bookkeeper
 3. Executive Board
 4. Executive Director
 5. External auditor (currently Don Fenn and Assoc.)
 6. Treasurer
- E. Assuming that the Board approves the revised Policy and Procedures Manual, I recommend that we now ask the Constitution and By-Laws Committee to methodically go through the Constitution and clean up/update some of the language particularly with respect to the duties of the Treasurer and the Editor of *AThe Criminologist*.@
7. We have been in communication with various publishers and external groups regarding their request for space at the San Francisco meetings, and accommodated them as best we can. The Exhibit Hall will have 47 booths, the employment exchange, and a graduate school information table. There will also be a number of tables set up in the hallways to accommodate ASC divisions and committees, as well as a dozen or so external groups (ie., National Consortium for White Collar Crime, Homicide Research Working Group, Australia/New Zealand Society of Criminology, etc.).
8. **ACTION ISSUE** - Charles Wellford and I visited with Howard Silver(COSSA Director) and Felice Levine (Chair of the COSSA

Executive Committee) in October. We indicated that there was strong support for ASC to remain a member of COSSA, so there was no need to discuss COSSA's substantive activities. The key issues were lack of communication and the subjective dues structure. Felice noted that in fact they have had a "willy nilly" dues structure, but that they are moving toward a very standardized structure that will be in place by 2003. The time lapse is to allow time for those who have paid a lower amount to move up slowly. The standard is going to be \$2/member (in 2000 dollars), with a built in CPI over the years. So by 2003, our dues will probably be something like \$2.15/member. There are three groups that have a large percentage of folks who are not social scientists (2/3 of the APA membership are clinical psychologists), and they pay on the proportion that are social scientists.

The bottom line is that Howard Silver has been invited to come to the Saturday Board Meeting (he can't make the Tuesday meeting). He has been asked to make a tight, brief presentation regarding the development of the standardized dues structure. Charles may be present as well. After that presentation, we will, as a Board, need to consider two matters, as I see it:

- A. We voted to pay \$1 a member for the year 2000. Do we want to amend that and pay \$2 for \$2000, ie., pay our back dues if you will.
- B. Do we want to pay \$2 a member (ie., retain our COSSA membership) for the year 2001. My request is that we expand this vote, and not vote to join in 2001 per se, but vote on whether to join COSSA as a full member. If the vote is yes, we will pay the dues each year henceforth without having to bring the matter back to the Board, unless, of course, the Board intervenes and says no. So what I am suggesting is that we have an affirmation vote so to speak - an decision to move in this direction until told otherwise.

We asked Howard to communicate with Charles in the future; that Charles will be the ASC point-person so to speak. Charles will be our representative to the Executive Committee (we have one seat) and both Margaret and Charles will be our reps on the Board of Directors (we have two seats). For your information, there are quarterly Executive Committee meetings, an annual Board of Directors meeting, and an annual meeting of the full Consortium. Charles

cannot make the annual Board of Directors meeting and annual meeting of the full Consortium which will be held back to back (Dec. 3-4). I will attend in his place, but Charles will take over from there.

9. I traveled to Columbus in September and worked with Sarah and Sue on a number of projects. I plan on going back to Columbus in the spring. Sarah and I are going to go through the back room, re-organize some things, throw some things away....a spring cleaning if you will. Once this has been achieved, I believe we will find that we still have ample space at the 1314 Kinnear Road facility.
10. We have been in touch with Hugh Barlow, our Travel Representative, and have made some plans that should help ease some travel matters for our members.
11. We have worked closely with Freeman, our drayage firm, in arranging for the physical set up of the registration area and the exhibit hall. We had a two year contract with Freeman that has now expired. We hope to be able to sign an additional multi-year contract with them to keep our costs down and to maintain what has been a rather high quality of service.
12. We have made arrangements with a firm to provide a band for the Wednesday evening dance and to provide musical equipment for the Friday evening dance.
13. We have had some trouble with the simple task of getting a photocopy machine into the exhibit hall for use by the employment exchange folks. We are currently working with Xerox Corporation to provide the machine this year, and am currently exploring a multi-year contract with them.
14. We have worked closely as a team to keep our web page up to date. This has been a major activity and will continue to absorb a growing proportion of organization resources. My intent is to maintain a very professional and informative web page. Note that Criminology abstracts for the year 2000 to date are now up on the web (abstract, by author and by subject). We hope to have the Aarea of expertise@ page up in the next month or two. We have hired a new web-master/administrative assistant who has been working our wonderfully.
15. **ACTION ISSUE** - I have been working with representatives from the British Society of Criminology, the European Society of

Criminology, the Australia/New Zealand Society of Criminology, the International Society of Criminology, as well as government representatives and members of the academic community from India, Korea, Taiwan, Singapore, Venezuela, Mexico, the Philippines, and Spain in an attempt to enhance our level of interaction and cooperation. I have offered representatives from these entities free access to our membership list, free space in our newsletter to run ads regarding organizational activities and/or calls for papers for their journals, free space in or near the Exhibit Hall during our annual meeting, free space on a first-come/first-serve basis to put on special colloquia at our meetings. I have sent them copies of our past programs and old journals and old newsletters. At this point in time, we have a request from the Venezuelan academic community to send an ASC representative to Venezuela to speak with university and government officials there. They are fighting the battles that we fought 20-30 years ago; to move criminal justice/criminology education away from the cop shop training orientation into an academic discipline. The Venezuelans have offered to cover housing, transportation and food if we would cover the airfare. I suspect that we will get more and more of these requests as criminology becomes an international profession.

- A. Do we want to support this kind of activity? I think that at present, we are looking two or three trips a year; \$3,000. My thought is yes, we do need to support this kind of activity. My experience is that many 3rd world countries are teaching criminalistics/police science oriented courses and are calling them criminology. In our charter, we are to advance the professional interests of criminology, and my feeling is that we need to reach out and assist developing nations= criminology educational programs move in a more professional fashion.
 - B. Assuming that the Board agrees with point #1, I strongly suggest that this outreach effort **not** be the responsibility of the executive director. I suggest that the board identify someone on a case-by-case basis to travel to countries where our professional expertise has been sought. I suggest that these persons, since they will be representing us, generally be within the ASC professional community.
16. I have been invited to attend the upcoming International Society of Criminology (ISC) Board Meeting which will be

held in Paris in May. I have two items on my agenda as I attend this meeting:

- A. Get a place for ASC on the ISC board in some fashion, either as a voting member or as a non-voting member. If this is accepted, I strongly suggest that the seated President of ASC be our ISC representative as a matter of policy. If the President cannot attend the ISC board meetings, I suggest that the policy be that the ASC Vice President attend in their place. If neither can attend, the ASC president would then select someone to represent us.
 - B. Arrange to have ASC set up two sessions/colloquia at the 2003 ISC meetings (to be held in Brazil) in particular, and at all future ISC meetings (2005, Philadelphia is the next one). If this is accepted, I suggest that the chair of the ASC Division on International Criminology be tasked as a matter of policy to work with ISC program officials and to develop those sessions.
17. I was asked by the Board to provide an annual evaluation of Sarah and Sue, and do so at this time.
- A. Sarah - To ask me to evaluate Sarah is a bit like asking me to evaluate my mother. What can I say that is not already known. She gives all that she has year after year after year. If we paid her by the hour, we would be broke. She knows everyone, is kind to everyone, and that kindness and personal service alleviates a lot of problems for our organization, and keeps those that do arise from festering. She continues to perform at a high level of competency. The only downside is that Sarah is approaching an age where retirement is an option, and we will need to aggressively address that matter in the next few years.
 - B. Sue - Few of you know Sue. She is our financial bookkeeper, and she keeps those records in a most proficient fashion. Consider the fact that each year she enters some 4,000 member=s dues, 3,000 meeting registrant=s fees, and 1,000 plus library subscriptions onto our books. Payments/checks come in from nearly 50 countries now, which has required her to become an Ainternational banker@ of sorts. She keeps track of the 100 or so publishers who pay us for certain services, handles a variety of miscellaneous financial

matters (student paper awards, board expenses, minority fellowship recipients, employment exchange income, newsletter and journal revenue and expenses), maintains the books for the ASC divisions, and pays out monthly payroll, printing fees, rent, lights, phone, etc. We have an audit done each year. In addition to reading the written report, I have always personally called the auditor and asked him if there was anything else he wanted to tell me. Each year it is the same answer, AI audit the books of scores of companies and you are lucky to have her.@ She works hard, the books are up to date and accurate, the financial report format are regularly reviewed and updated - she does a wonderful job for us. Sue will be looking to retire in the next 5 to 7 years.

18. **ACTION ISSUE** - I checked the consumer price index and have read a number of economic forecasts. My conclusion is that the CPI will run around 3.5 percent (social security payment increases will be 3.5 percent), though the mid-east war is heating up as of this writing. On the basis of this information and on an evaluation of their performance, I propose that Sarah and Sue be given a 4 percent pay raise for the year 2001. This would put Sarah at a salary of \$54,049.00 and Sue (who is 3/4 time) at an hourly wage of \$18.26 or \$30,388.63 for the year. We just hired our web-master (Geoff) two months ago. I propose to make no change in his salary (\$15/hour). Note that in addition to her salary, Sarah receives ASC employee benefits A, B and C. Sue receives employee benefits A and B. As a less than half-time employee (maximum of 10 hours/week at present) Geoff does not qualify for any of the employee benefits. The employee benefits are outlined in Appendix G of the Policies and Procedures Manual.
19. **ACTION ISSUE** - I have put together an ad basically stolen from the University of Nebraska foundation (at Julie=s suggestion) regarding planned giving (see attachment #1). I propose to run this ad in *AThe Criminologist*.@ Many of our members are reaching their retirement years and there is a substantial amount of money Aout there@ among the graying generation. We should make an effort to attract some of those funds for worthy ASC activities and initiatives. I visited with Felice Levine (Executive Director of ASA) on this matter, and she indicated that they had some success with the planned giving drive and urged us to move forward with this effort.

20. At Ron=s suggestion, I called several publishers and explored the possibility of their contributing money toward minority scholarships. Several turned me down flat, but as of this writing, three expressed an interest in examining the matter, and with some further direction from you, I wish to proceed further in this area.
21. While the final agreement has yet to be signed, the verbal agreements are in place - I have taken on the position as Editor of the Journal of Contemporary Criminal Justice, effective January 1. Sage publications, the editor of this journal, has agreed to contribute \$3,500 to ASC for my services as editor. I propose to use these funds primarily to support my ASC-related travel.
22. I propose to attend the ACJS and WSC meetings this spring. I will make arrangements to set up a table in the Exhibit Hall and display ASC brochures, journals, newsletters, etc. in an attempt to attract more members. In the future, I plan on attending/reaching out to other professional organizations in an attempt to enhance our visibility and attract new members.
23. **ACTION ISSUE** - The Educational Testing Services folks at Princeton have moved into the senior assessment business and have put together an exit exam for undergraduate criminal justice students. We were not involved in this venture at all and though I personally have some reservations about it, did contact the Princeton folks and indicated that we (ASC) would appreciate being contacted when and if they decide to update/refine the testing instrument. They are still in the process of making up the exam questions, but they did send me a general outline of the questions (attachment #2). There is some thought being given to the creation of a GRE criminology/criminal justice track. Again, I asked them to please contact us if and when those discussions proceed further in the Educational Testing Services offices. The question for the ASC Board is what do you want me to do when and if they call?
24. We have worked closely with Ken Adams in getting the annual meeting employment exchange on the web prior to the meetings. For your information, we are charging institutions \$100 for advertising their job position (there are 41 listed positions as of today), but we do not charge applicants (there are 50 listed applicants as of today). The applicants= vitae and the job announcements will be available in printed form at the meetings. The information

will stay on the web for roughly a month after the meetings and then will be taken down. We have agreed to reimburse Ken's office for the work being done to keep this web page up to date. We think that this is a step forward in our annual meeting employment exchange efforts and plan on continuing this web page activity in the future.

25. We have arranged to have multiple tubs of ice cream delivered to the Exhibit Hall on Thursday from 2:00 pm to 3:00 pm, and you are all invited to help dip. As usual, I have aprons to give all of you as a token of your service on the ASC Board.
26. **ACTION ISSUE** - The issue of journalists/news reporters paying registration fees has arisen yet again. We have historically had trouble deciding just what to do with this topic. Last year they paid like anyone else. The year before they did not pay, but received no name tag and no book.

My feeling, as the Treasurer (always seeking money!), is that they pay like anyone else. The reporters are going to attend our meetings to get information to write an article or two in their respective papers, the "everytown evening journal." Our university people come to the meetings to get information to write articles for various professional journals. Not much difference really. The program books cost us money to print and ship. We gave the journalists association two rooms for them to use at no charge, we pay for audio-visual equipment, microphones. The San Francisco meetings will cost us around \$130,000. We try to break even on the meetings and only charge \$85 for non-members; \$75 for members and only \$15 for students. The culture of our organization is that if you come to the meetings, you pay. I pay meeting registration fees. All of the award winners pay registration fees, even the major award winners (Sutherland, Sellin-Glueck). All of the officers (president, vice-president, etc) pay registration fees. The meeting program chair even pays registration. There are very few freeloaders (those who try to sneak in and not pay), but our organizational culture is that we pay.

We shared this basic information with Ted Gest (the de-facto leader of the criminal justice journalists group). We then indicated that we would like to ask them, not require them, but ask them to consider either paying a registration fee (\$85 before 11/1) or at least the student fee (\$15 before 11/1). We will give them, even those who choose not to pay,

a distinctive name badge (so people will know these persons are reporters) and the standard meeting packet (including the program books).

That was the decision for this year, but the matter should really be settled once and for all. We have asked Ted Gest to come to the Saturday ASC Board Meeting and make his case for the reporters to be allowed to come for free. Ted=s argument is that social science organizations routinely allow reporters to come for free

27. Law and Society is looking for persons to join an Ad Hoc Committee to explore the possibility of setting up some kind of a consortium of interdisciplinary law-related associations. My charge was to come up with some names of persons who might represent ASC on the Ad Hoc committee. I contacted both Susan Martin (Interorganizational Relations Committee Chair) and Candace McCoy on this one. Four good criminology/law types would be Candace McCoy, Kitty Calavita, Susette Talarico and Chris Smith (Candace suggested several persons, and since she suggested THEM, I added her name to the list!).
28. **ACTION ISSUE** - Wadsworth Publishing is seriously considering getting involved in the oral history project. They are considering using their resources to edit the tapes, and even re-interviewing a few of the individuals, again at their expense. They are also considering supporting an on-going oral history effort, producing a new tape or two each year. They would, of course, sell these tapes. They are fully aware that sales would not be all that brisk, but have suggested that they see this in some ways as a contribution to the profession. They have indicated that they would like to look for ASC input in this on-going effort (ie., have an ASC rep serve on an advisory board). The key questions:
 1. Does ASC have any ownership interest in the existing tapes (ie., do we want royalties from their sales).
 2. Are we willing to appoint an ASC rep to an Oral History Advisory Board.
29. We have been engaged in a number of financially related activities in the past few months:
 - A. We have engaged in the normal flow of business; invoicing, collecting, paying our bills, maintaining the books, etc. I can report to the Board that these

fiscal functions are being carried out smoothly and with dispatch.

- A. We have a positive cash flow in the fall due primarily to meeting registration payments. We had a substantial amount of money in our checking account earning roughly 1 percent interest. We decided in mid-October that our cash flow allowed us to move \$45,000 out of the checking account into our existing Fidelity Equity mutual fund account.
- B. We had three funds that lost money last year, and one that performed quite poorly:
1. T Rowe Price Equity, Inc.
 2. Vanguard Short Term Corporate
 3. Vanguard Short Term Treasury
 4. Vanguard Windsor II
- Our stock broker strongly advised us to move out of those funds, and we did so, moving them into three mutual funds in October:
1. Gabelli Growth
 2. Fundamental Investors
 3. SmallCap World
- D. The following financial reports are attached to this report:
1. **Balance Sheet 2000** (as of 9/30/00 - attachment #3)
Note that we had approximately \$933,500 in total assets, \$843,800 of which was invested in a variety of stocks and bonds. We had \$171,500 in liabilities, leaving us \$762,000 in equity. We are in a solid fiscal position as an organization.
 2. **Annual Profit and Loss Statement 2000** (as of 9/30/00 - attachment #4) Note that we have shown a profit of roughly \$85,000 for the year to date.
 3. **Budget v. Actual Comparison: 2000** (as of 9/30/00 - attachment #5)
 - a. Note that we overspent on equipment this year due to computer needs. I am proposing an increase in this line-item in the 2001 budget. For starters, we need a new computer for our web-master (the current computer cannot handle Adobe Go Live and a number of our web pages are made with that software). There is a chance that we may need a new postage meter due to a change in federal postal law. If that is the case, we are

looking at an additional \$8,000 expense. We won't know for sure until the first of the year.

- b. Note that while 75 percent of the year has past, we have spent 43 percent of the budget, and have generated 58.5 percent of the expected income for the year. We have generated \$85,196 in net income for the year to date due to the fact that dues are coming in at a faster pace than anticipated, and we are attracting more people to the annual meeting than expected. Do be aware, however, that investment income from our stocks and bonds has been erratic. We picked up \$102,000 in 1998, but only \$62,000 in 1999. We had hoped to generate \$95,000 in 2000, but may not hit that figure given the current volatility in the market.
- c. My estimate at this point is that we may likely dip into the red this year, particularly given the additional cost of having an Executive Director on board. We have three general revenue options - raise dues, raise meeting registration fees, raise Criminology subscription rates. We just raised Criminology subscription rates, so that option is probably out. I suggest that we discuss raising dues and/or meeting registration fees at the mid-year meeting.

- 4. **Budget v. Actual Comparisons: 1995 - 1999**
(attachment #6) This is provided for comparison purposes.

E. Financial information has been given to the Division Chairs. Note that all of the divisions are currently in relatively solid financial position. The division bank balance and membership figures as of 9/30/00 are as follows:

- 1. Corrections and Sentencing Division: \$2,282; 287 members
- 2. Critical Division: \$1,751; 300 members (had 370 members year-end 1999)
- 3. International Division: \$3,330; 297 members (had 337 members year-end 1999)
- 4. People of Color and Crime: \$2,015; 183 members (had 210 members year-end 1999)
- 5. Women and Crime: \$8,520; 389 members (had 414 members year-end 1999)

- F. Our relatively solid financial health seems to stem from four factors:
1. Membership continues to be strong. We peaked at 3,444 members in 1999 and are on track to exceed that figure this year. Our 1999 net income from dues of \$134,500 exceeded our expectations. We had 3,069 members as of September 30, 2000 (1,025 of which are students), and will predict, with a certain measure of optimism, that we will approach 4,000 members this year.
 2. We had just under 2,500 persons register for the Toronto meetings and realized a profit of roughly \$75,000. At this point, again with a certain measure of optimism (and fear), it appear that we may reach 2,900 registrants for the San Francisco meetings.
 3. Library subscriptions to Criminology continue to sell well, though revenue was not quite as high as we would have liked. As you may recall, the Board raised the library subscription rate to Criminology as of 2001 (to \$120/year for library subscriptions). We will be tracking calendar year 2001 sales very carefully.
 4. We have been very conservative in our investment strategy, and despite significant market variability, we have continued to see an increase in the value of our investment portfolio. Do please note that the market value of our stock is NOT represented in the financial reports you will have placed before you at the meetings. The financial reports denote the purchase price of the stock. As of September 30, 2000, the purchase price of our stock was \$843,796. The market value of that stock today, combined with current cash on hand, would put the total assets of the American Society of Criminology somewhere around the \$1.1 million mark. Given our \$171,500 in liabilities, our current market value is in the \$900,000 range.
30. **ACTION ISSUE** - A copy of the proposed Atlanta meeting budget is attached (attachment #7). Ron and his program team have examined this budget. We would suggest an income of \$160,000 and an expense figure of \$130,000. These figures simply reflect the income and expenses we can anticipate for next year=s meeting.
31. **ACTION ISSUE** - I have attached a proposed budget for the year 2001 (attachment #8). I examined the income and

expenditures from the year 2000, considered where revenue and expenditures may change this year, and have suggested a budget of \$569,000. As a policy document, there are no priority changes in the budget. Rather it represents an incremental increase that will allow us to continue with our existing operations. There are several items that do warrant a brief comment:

- A. In light of the volatile stock market, I am lower the anticipated investment income figures for 2001.
- B. We have had a sudden surge in income from *AThe Criminologist*.@ I am not really sure why that is happening, and have taken a conservative approach in predicting income from the newsletter for next year until we see if this higher income flow is a trend or just a one year anomaly.
- C. As noted above, the Columbus personnel costs include a proposed 4 percent pay raise for Sarah and Sue. The overall Columbus personnel cost is down from last year in as much as we had a half-time web-master for the bulk of 1999, but our web-master is now quarter-time.
- D. Please note that the Lincoln personnel costs includes my salary (one-half of my University salary), a half-time GRA position (currently held by Denise Olson), and a contingency fund of \$500 per semester to be used to hire additional personnel for special needs.
- E. As noted above, we seem to regularly overspend our equipment budget due to our ever expanding computer needs. I have raised the proposed equipment expenditure figure to \$8,000 this year.
- F. I am predicting an increase in revenue from dues in as much our membership figures at present appear to be on track to reach 4,000 this year.

(Treaasa00.asc)

ATTACHMENT #1
Proposed Ad for *AThe Criminologist*@

Donations to the American Society of Criminology

While not a topic upon which many wish to dwell, writing a will and generally arranging our financial estates is something we all need to do at some point. We each have different financial circumstances and unique family challenges that must be carefully weighed when making these decisions. When the time comes for you to consider such matters, we would ask that you consider the possibility of making a contribution to the American Society of Criminology. Planned gifts may take many forms:

A bequest in your will;

A provision in your trust;

A life insurance policy naming ASC as a partial beneficiary;

A life income arrangement by establishing a charitable remainder trust;

A gift of an asset (real estate, a security, a work of art)

The ASC seeks to promote the professional interests of criminology on many fronts, and consequently, there are many areas where ASC could earmark donated funds, such as:

Support of minority scholarships/fellowships;

Support of the student paper competition;

Support of various ASC division activities;

New initiatives that could be developed in conjunction with the ASC Board

Planned giving is a long-range decision designed to benefit both you and the American Society of Criminology. We welcome your inquiries and will work together with you and your estate planning team in a confidential and professional fashion to balance your philanthropic and personal goals. Direct inquiries to either Sarah Hall (614-292-9207) or Chris Eskridge (402-472-6755).

ATTACHMENT #2

**Outline of the test prepared by the Educational Testing Service
to be given to Senior Criminal Justice Students (available 1/01)**

Major Field Test in Criminal Justice
Test Content Specifications: 150 Items

- 20% I. Theories of Criminal Behavior
 - A. Classical theories
 - B. Positivist theories
 - C. Conflict theories
 - D. Integrated theories

- 20% II. The Law
 - A. Civil vs. criminal law
 - B. The elements of crime
 - C. Defense strategies
 - D. Constitutional law
 - E. Major alterations to the law
 - F. The sociology of law
 - G. Philosophy of law
 - H. Criminal liability

- 20% III. Law Enforcement
 - A. Social function of police
 - B. Role of the community in defining the police role
 - C. History of the police in the United States
 - D. Critical issues including corruption
 - E. Investigative techniques
 - F. Police sub-culture
 - G. Police organization and management

- 20% IV. Corrections
 - A. History and philosophy of corrections
 - B. Juvenile vs. adult system
 - C. Probation and parole
 - D. Theories of punishment
 - E. Prison organization and management
 - F. Issues and trends (including privatization)
 - G. Community corrections

- 20% V. The Court System

- A. History of the court system in the United States
- B. Pre-trial issues
- C. Plea bargaining
- D. Courtroom culture (the actors)
- E. Sentencing
- F. Organization and management
- G. Judicial decision making

Critical thinking and research methods and statistics questions are to be integrated into the entire Criminal Justice Major Field Test. About 25% of the questions address one of the topics above in a way that requires critical thinking. About 10% of the questions address one of the topics in a way that focuses on research methodology and statistics.

25% VI. Critical Thinking

Critical thinking questions require students to:

- * Draw inferences from theories and data
- * Recognize unstated assumptions
- * Deduce conclusions from information presented in statements or premises
- * Interpret and weigh evidence as to whether asserted conclusions are warranted
- * Evaluate the strengths of comparable arguments regarding a specific issue
- * Apply knowledge to new problems
- * Read and interpret tables of data and graphs
- * Recognize the strengths and limitations of both quantitative and qualitative data
- * Compare and contrast items

10% VII. Research Methodology and Statistics

Research methodology and statistics questions require students to understand:

- * Quantitative and qualitative methods
- * Research design (including basic and applied approaches and ethics in research)
- * Statistics with application to criminal justice
- * Sampling
- * Statistical software
- * Hypothesis testing

Major Field Test in Criminal Justice:

Sub-scores and Assessment Indicators

<u>Subscores</u>	<u>Approximate # of items</u>
Theory	30
The Law	30
The Police	30
Corrections	30
The Court System	30
Critical Thinking	37
<u>Assessment Indicators</u>	
Research Methodology and Statistics	15

ATTACHMENT #7

**PROPOSED BUDGET FOR THE
2001 ATLANTA ASC MEETINGS**

Income:

Program Book Sales	200.00
Reception Donations	2,000.00
Registration Income	157,800.00

Total Income: \$160,000.00

Expenses:

Audio Visual	\$ 9,000.00
Drayage	5,000.00
Extra Help/Wages	3,500.00
Meals (Staff and Registration Help)	1,000.00
Postage	5,500.00
Printing	7,500.00
Programs and Meeting Packets	30,000.00
Program Committee Luncheon	2,000.00
Receptions	
Opening	20,000.00
Presidential	25,000.00
Student Awards	3,000.00
Shipping	2,500.00
Site Visit Travel	2,500.00
Supplies	11,500.00
Telephone	500.00
Travel	1,500.00

Total Expenses: \$130,000.00

ATTACHMENT #8

**PROPOSED ASC BUDGET
2001**

INCOME:

Advertising/Marketing	\$ 42,000
Annual Meeting	160,000
<i>Criminologist</i>	10,000
<i>Criminology</i>	120,000
Dues	150,000
Employment Exchange	4,000
Investment Income	70,000
Minority Fellowship	7,000
Reprints	1,000
Royalties	5,000
TOTAL	<u>\$569,000</u>

EXPENSES:

Advertising/Marketing	\$ 10,000
Affiliations	6,000
Annual Meeting	130,000
Awards	4,000
Committees	1,000
<i>Criminologist</i>	35,000
<i>Criminology</i>	90,000
Equipment Purchases	8,000
Executive Board	10,000
Membership Drive	1,000
Minority Fellowship	20,000
Misc. Expenses	7,000
Office Expenses	50,000
Personnel - Columbus	114,000
Personnel - Lincoln	64,000
President Secretary Support	2,000
Professional Fees	5,000
Site Selection	3,000
Student Affairs	1,000
Taxes	8,000
TOTAL	<u>\$569,000</u>